GROUP PLC

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# **Sweden Limited Liability Company Invoice**

Client name Company Reg. No.: 921530

Client address Invoice No: 2020–04–01-XX

Contact: Name; Contact Number TRN.: 100399843000003

Client TRN/TIN: Date: Tuesday, June 02, 2020

Professional services for Sweden LLC (without travel)	Notes	Year 1 €	Year 2 €
Sweden LLC company formation fees (without travel)	1.	5,900	0
Sweden registered agent and legal registered office fees	2.	2,100	2,100
Estimated Sweden Government registration fees	3.	222	0
<u>Tax registration</u> fees	4.	950	0
Sweden corporate bank account opening fees (without travel)	5.	4,950	0
Estimate of annual accounting and tax fees	6.	0	2,300
Total Healy Consultants Group PLC fees payable this month	7.	14,122	0
Estimate of Healy Consultants Group PLC fees payable after 12 months	8.		4,400

**Note:** The above services and fees represent the average requirements of our Clients. I recommend you carefully read all notes to confirm and understand all services required by your Firm, eliminating the risk of unwanted fee surprises during the engagement.

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#### Notes to invoice above

 Healy Consultants Group PLC's fees to efficiently and effectively complete Sweden company registration within three weeks by i) choosing the optimum regulatory licence for our Client's business activities ii) reserving a company name with the <u>Bolagsverket</u> (Swedish Companies Registration Office) iii) settling our accountant and lawyer fees and iv) preparing a high quality company incorporation application for submission at the <u>Bolagsverket</u>.

All <u>engagement fees</u> are agreed and paid up front and agree to the fees published on our country web pages. Consequently, there are no hidden fees or surprises or ambushes throughout the engagement. All engagement deadlines are agreed up front in the form of <u>a detailed project plan</u>, mapping out deliverables by week throughout the engagement term.



Every week during the engagement, Healy Consultants Group PLC will email our Client a <u>detailed status</u> <u>update</u>. Our Client is immediately informed of engagement problems together with solutions. Your dedicated engagement manager is reachable by phone, Skype, live chat and email and will communicate in your preferred language.

- 2. In accordance with <u>Swedish Companies Act</u>, each Swedish LLC must appoint an <u>EEA</u>-registered agent who shall act as the company's local representative. The registered agent may be a natural person or a body corporate but, must be domiciled within Sweden.
  - In accordance with the <u>Swedish Companies Act 2005</u>, a Sweden LLC shall, as from the date of its registration, have a legal registered office in Sweden, to which all official government communications and notices may be addressed. To comply with this statutory requirement, Healy Consultants Group PLC's Sweden office will be the registered office address for your LLC. Thereafter, this address will be used to receive government correspondence including i) tax letters ii) notice of the legal annual return and iii) all government communications. Healy Consultants Group PLC will scan up to 15 received items of correspondence and email the same to our clients. Most of our Clients wish to place Healy Consultants Group PLC <u>Sweden office address</u> on invoices, contracts, websites and business cards.
- 3. This fee is an estimate of government costs payable during your firm's engagement. For transparency purposes, all government fee payments will be supported with original receipts and invoices. This fee includes i) company name reservation and ii) company registration fee at the <a href="Swedish Companies Registration Office">Swedish Companies Registration Office</a>. Following engagement completion, Healy Consultants Group PLC will refund our Client any excess of funds received over actual government costs paid.
- 4. In accordance with the Swedish law, each entity must register for corporate income tax (F-skatt) at the Swedish Tax Agency.
- 5. To secure multi-currency corporate bank account approvals for our Client's company, Healy Consultants Group PLC strategy is as follows:
  - Healy Consultants Group PLC will prepare a quality business plan for our Client's review then use the same to i) secure multiple banks' confirmation they welcome a formal application from our Client's business and ii) maximise the probability of successful multi-currency corporate bank account approvals;

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- ✓ At the time of company incorporation, we recommend to keep the corporate structure simple by appointing our Client's preferred individual shareholder(s) and director(s) and bank signatories no corporate entity, nominee, trust, or tax haven holding company;
- ✓ Our Client to appoint individuals who could timely travel to meet multiple local and international banks, if their Compliance Departments require the same before releasing multiple multi-currency corporate bank accounts numbers. If travel is required, our firm will refund €950 and action this <u>travel policy</u>;
- ✓ Before, during and after bank meetings, the bank's In-house Legal and Compliance Department may revert multiple times for additional documentation and information from each i) bank signatory / director / UBOs of the companies as well as ii) our Client's business and transactions;
- ✓ If some banks decline to board our Client's business, Healy Consultants Group PLC will immediately inform our Client and action backup banking solutions;
- ✓ All going well in an average of three months following application submission, Healy Consultants Group PLC secures multiple multi-currency corporate bank account numbers for our Client's company;
- ✓ Thereafter, Healy Consultants Group PLC or the banks will courier mails and e-banking tokens to the bank signatory, who is expected to activate the internet bank account, if needed with Healy Consultants Group PLC's assistance;
- ✓ After corporate bank account numbers are secured and if required, Healy Consultants Group PLC to assist our Client to appoint more new shareholders and directors. However, the banks will usually only approve them as bank signatory after a face to face meeting and review and approval of a bank signatory application.

Each corporate bank account opening fee is €4,950. It is a time-consuming task. Healy Consultants Group PLC will shelter our Client from the administrative challenges. As you can appreciate, it is a difficult task to obtain bank account approval through newly-formed companies when shareholders, directors and bank signatories reside overseas.

Depending on the nationality of the UBO, shareholders, bank signatories, and directors and the nature and value of the business assets and transactions, it is wise to expect that i) corporate bank account approvals will take an average of three months from the date of company registration and receipt of all KYC documentation and ii) multiple banks will request the directors AND bank signatories to travel for a one hour interview with the bank officer, before bank account opening. Refer to the notes below for more detailed important information about each corporate bank account opening procedures and requirements.

While Healy Consultants Group PLC will be glad to assist our Client to open multiple corporate bank accounts, it is challenging and time consuming to open corporate bank accounts for businesses when their shareholders, directors and bank signatories do not live in the country where the bank account is being applied for. Consequently, it will take us an average of <a href="twelve weeks">twelve weeks</a> to open each corporate bank account, counting from receipt of all required KYC documentation. Healy Consultants Group PLC will prepare a business plan for the bank to optimise the probability of corporate bank account approval.

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During the corporate bank account opening process, it is common for each bank's in-house Legal and Compliance Department to request additional <u>due diligence</u> documents from potential customers including but not limited to i) regulatory licences ii) proof of business globally and in home country including evidence of contracts, invoices and agreements with local Clients and iii) additional KYC information on our Client's business and place of residency, including nature and volume of transactions. We assume our Client provides most of this information within one week.

Because global interest rates are low, international banks make little profit from current accounts. Consequently, international banks appetite for new multi-currency corporate bank account opening applications is low. Consequently, global banks are more likely to reject new multi-currency corporate bank account opening applications. Because of the above, customer demand for new corporate bank accounts is very high. Consequently, international banks choose vanilla customers that tick all the boxes of a low risk Client. For example, most banks will only welcome multi-currency corporate bank account opening applications from a company registered in the same country, with local staff and office premises.

When dealing with international banks, the front office bank officer (Relationship Manager) is willing to help Healy Consultants Group PLC and our multi-national Clients. The realistic role of this bank officer is to collect information and ensure an accurate and complete multi-currency corporate bank account opening application is submitted to the bank in-house Legal and Compliance Department.

Unfortunately, the bank in-house Legal and Compliance Department has ultimate power of approval over new multi-currency corporate bank account applications. This Department is extremely risk adverse and often lacks commercial reality. Furthermore, the in-house Legal and Compliance Department does not speak to customers nor to Healy Consultants Group PLC. All communications must go through the front office bank officer. Consequently, quality Clients do not get a chance to communicate directly with the bank decision makers - a chance to properly explain their business and the risks the bank perceives.

Global banks enjoy ultimate power of approval of corporate bank account applications. Consequently, guaranteed success is outside of Healy Consultants Group PLC control. What is inside our control is the preparation and submission of a high quality bank application that maximises the likelihood of approval. Global banks continue to tighten corporate bank account opening procedures, their internal compliance departments completing more thorough due diligence of Clients. Consequently, our Client should expect the bank account approval period at least two months, and on average three months.

During the engagement, banks will revert to Healy Consultants Group PLC and our Client to request additional KYC information, including i) details of existing business setup ii) reason for opening bank accounts in the specific jurisdiction iii) list of suppliers and Clients in the jurisdiction iv) lease agreement; and v) proof of net worth from the shareholders and evidence the same are complying with their local taxation reporting obligations. As always, Healy Consultants Group PLC will liaise with the bank to secure exemption from these requirements.

While Healy Consultants Group PLC will try its best to negotiate with the bank for a travel exemption unfortunately most Swedish and international banks will likely request both the foreign directors and bank signatories to travel, for a one-hour interview before the bank account numbers are issued.

All banking charges, certification and translation and other third-party fees incurred during the corporate bank account opening process are to be borne by our Client, never by the nominees. These additional fees are to be payable in advance of any disbursement.

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# Nordea





Healy Consultants Group PLC will supply the banks with the proof of addresses and other due diligence supplied by our Client. Hopefully they will accept the same and do not revert requesting additional documents; From our side we will relentlessly negotiate for banks waivers. Healy Consultants Group PLC expects the bank's risk department to request additional <u>due diligence</u> from our Client's business and from the bank signatory, directors, shareholders and UBOs. We assume our Client will timely supply this information and supporting documents or there will be engagement delays.

6. For an active trading company, these <u>accounting and tax</u> fees are an estimate of Healy Consultants Group PLC fees to efficiently and effectively discharge your annual company accounting and tax obligations. Following receipt of a set of draft accounting numbers from your company, Healy Consultants Group PLC will more accurately advise accounting and tax fees. For a dormant company, Healy Consultants Group PLC fees are only €950.



- 7. All fees quoted in this invoice correspond to fees quoted on Healy Consultants Group PLC's <u>website</u>. Please review this invoice carefully to identify errors. During the rush of a business day, it is possible Healy Consultants Group PLC inadvertently made fee calculation errors, typing errors or omitted services or omitted historic fee payments from Clients. In the unfortunate event you identify invoice errors, please revert to me directly re the same. I apologise in advance if I or my staff made invoice errors.
- 8. Assuming our Clients re-engage Healy Consultants Group PLC in year 2, this fee is an estimate of the fees payable next year, 12 months after the date of company registration.
- 9. In accordance with Section 9 of the Swedish Companies Act 2005, half of the board of directors of each Sweden LLC must ordinarily resident in Sweden or the EEA. Most of our Clients request Healy Consultants Group PLC to provide resident director nominees to help meet this requirement. Healy Consultants Group PLC's resident director nominee service fee amounts to €6,600 per annum per nominee.
- 10. The fees quoted in this invoice are a prediction of the fees required to efficiently and effectively complete this engagement in a timely manner. If during the engagement Healy Consultants Group PLC realizes that the project is more complex than anticipated, requiring a large additional investment of time, my Firm will revert to request additional fees. If Healy Consultants Group PLC completes the engagement faster and more easily than expected, Healy Consultants Group PLC is happy to refund some fees to our Client.
- 11. In accordance with the rules of the <u>Swedish Companies Registration Office</u>, the issued share capital of at least SEK50,000 (~€4,700) must be deposited to the company bank account during company registration. Should our client wish to avoid this statutory requirement, within one day, my team and I can supply your Firm with a dormant clean shelf Sweden LLC with its share capital already paid up.
- 12. According to Swedish Law, registering for Value Added Tax (VAT) is mandatory once a company meets the SEK30,000 (€2,825) annual turnover threshold. If required, Healy Consultants Group PLC would be happy to register your firm for VAT for a fee of €950.

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- 13. During the course of your engagement, multiple couriers will be sent to i) governments and banks ii) lawyers and accountants and iii) to our Client. Average total engagement courier fees approximate €150 and it is fair and reasonable we ask our multi-national Clients for these third-party costs. As always, courier fee payments will be supported by original receipts and invoices. Following engagement completion, Healy Consultants Group PLC will refund our Client any excess funds received over actual courier costs paid during the engagement. Thanking you for your understanding.
- 14. It is important our Clients are aware of their personal and corporate tax obligations in their country of residence and domicile, and they will fulfill those obligations annually. Let us know if you need Healy Consultants Group PLC help to clarify your local and international annual tax reporting obligations.
- 15. If our Client and Healy Consultants Group PLC properly plan this engagement, our Clients' will <u>not</u> have to travel during this engagement. Healy Consultants Group PLC will efficiently and effectively and aggressively complete company registration and corporate bank account opening in a timely manner without our Client's presence. Instead, our Client will need to i) sign and get documents legalised in the embassy in their country of origin and ii) courier the originals to Healy Consultants Group PLC office.



- 16. If our Client requires non-resident nominee shareholder and director services, Healy Consultants Group PLC will be pleased to assist. Our fee for professional, passive nominee corporate shareholder amounts to €2,100 per annum. Our fee to be both nominee director and shareholder amounts to €6,600 per annum. Being the sole shareholders and sole director of a Client's company exposes Healy Consultants Group PLC to reputation, litigation and financial risk.
- 17. Engage Healy Consultants Group PLC to <u>project manage</u> the setup of your business in every country on the planet. We are the <u>best in the world</u> at what we do and we are a one-stop-shop for <u>the A to Z</u> of every country engagement.
- 18. If required, Healy Consultants Group PLC will be pleased to assist your firm to secure <a href="employee visa approvals">employee visa approvals</a>. Our fee is €6,950 for the first employee, €5,950 for the second employee, €4,950 per employee thereafter. Our employee visa fees include preparation of a quality visa application and submitting to the correct government immigration officers. The government enjoys ultimate power of approval of visa applications. Consequently, guaranteed success is outside of Healy Consultants Group PLC's control. What is inside our control is the preparation and submission of a high-quality immigration visa application that maximises the likelihood of visa approval.
- 19. Monthly, quarterly and mid-year government tax obligations include i) monthly payroll reporting ii) monthly, quarterly and annual VAT filing and iii) annual corporation tax return filing. If you need our help, Healy Consultants Group PLC can complete monthly government reporting for a monthly fee of €860. Healy Consultants Group PLC monthly support will include i) receiving in Dropbox the monthly invoices from our client ii) labelling monthly bank statement transactions iii) preparing and submitting VAT returns iv) monitoring monthly profit levels to minimise annual tax v) submitting monthly employee payroll reporting.
- 20. Depending on our Client's business and nationality, the Sweden government may require you to have a special regulatory licence to carry on business in the country. Healy Consultants Group PLC will assist you secure licence approval. However, the government enjoys ultimate power of approval of company registrations and business licences.

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- **21.** Some of our Clients engage Healy Consultants Group PLC to <u>recruit local employees</u>. We have a lot of experience in this area and we are quite skilled at securing quality candidates for our Clients.
- 22. Some of our Clients require an <u>immediate Sweden solution</u>. With this strategy, within a day Healy Consultants Group PLC can supply our Client i) an existing dormant Sweden company number and ii) a business address. Turnkey solutions are attractive to those entrepreneurs who wish to immediately close a country deal, sign a contract or invoice a customer.
- 23. During the engagement, shareholders and directors documents may need to be translated into Swedish before the government and bank approves company registration and corporate bank account opening respectively. Consequently, our Client should budget for possible additional translation and embassy atestation fees. Either our Client or Healy Consultants Group PLC can complete this administrative task.
  - As always, Healy Consultants Group PLC will negotiate with all third parties to eliminate or reduce additional engagement costs. For transparency purposes, all third-party fee payments will be supported by original receipts and invoices. Examples of possible third-party payments include i) embassy fees ii) notary public costs iii) official translator fees.
- 24. To assist our Clients to minimise foreign exchange costs, we offer the payment in SG\$, Euro, Pounds or US\$. Kindly let me know in which currency your Firm prefers to settle our fees and I will send an updated invoice, thank you.
- 25. Some of our Clients request Healy Consultants Group PLC to provide temporary shared office space for six months until their preferred business premises is found. If your firm requires this service, our one-time fee is €950. Monthly rental thereafter is paid directly to the landlord, independently of Healy Consultants Group PLC.
- 26. As stipulated on our <u>business website</u> and in section 3 of our engagement letter, Healy Consultants Group PLC will only commence the engagement following i) settlement of our fees and ii) completion and signing of our legal engagement letter.
- 27. Healy Consultants Group PLC will only incorporate your company after 75% of <u>due diligence documentation</u> is received by email. Healy Consultants Group PLC will only open a corporate bank account after 100% of the Client's original due diligence documentation is received by courier.
- 28. During the annual renewal engagement with our Client, our in-house <u>Legal and Compliance Department</u> reviews the quality and completeness of our Client file. Consequently, Healy Consultants Group PLC may revert to our Client to ask for more up to date due diligence documentation.

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Thank you for your business and we look forward to working closely with you over the coming weeks as we <u>project manage</u> your Sweden business set up engagement.

Best regards,

Aidan Healy

Aidan Healy

**Business owner** 

Healy Consultants Group PLC Group

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